

ARTICLE 5

RIDGEFIELD COMMUNICATIONS

5.1 Ridgefield Review

There has been established a newsletter as a method of communications with the Residents and Owners. It has been established under the following Guide Lines:

5.1.1 Personnel

Editor - Responsible for contents.
Publisher - Responsible for publishing.
Manager - Responsible for distribution.

5.1.2 Time of Publication - Last week of each month.

5.1.3 Contents

- a. Ridgefield News
 - Editorials
 - Committee Brief Reports
 - Community Affair Schedule
 - Board of Trustee Meeting Agenda
 - Ridgefield Calendar of Events
 - Local Area Activities

- b. Board of Trustee Meeting Agency

Should contain date, time, place of meeting and key agenda items.

5.1.4 Advertising Policy

No advertisements except for Ridgefield Proper are printed in the newsletter, but advertisement circulars are accepted for distribution at a fee, to be included with the newsletter distribution. No other distribution of circulars is allowed within the Condominium. Circulars are not censored, and a disclaimer for contents is printed periodically in the newsletter.

5.1.5 Payment for Services

The editor and publisher are paid positions, most of the funds for the service payments are derived from the fees collected from the advertising inserts. Distribution is made by Residents.

5.1.6 Value to the Condominium

This service, outside of direct mail, is the only direct source of communication with Residents and Owners. It is a valuable tool in building the Ridgefield Community Spirit. The calendar of Ridgefield events is published ahead for 2 months, which allows Residents ample time to schedule for Community events and Committee meetings. It forces the Trustee, Committees and Management to plan ahead and prepare for meetings, and events. It attempts to keep the Community informed and to eliminate surprises.

5.2 Ridgefield News Sign Board

There has been erected a Bill Board type sign for posting current events at the entrance to the Recreation Facilities grounds. Its purpose is to notify the Residents and Owners of the latest and most current schedule of meetings, events, and changes to the schedule of events as published in the Ridgefield Review.

1. The Manager is responsible for the updating of The Sign Board.